## **NDUKWE IHUOMA**

#### **Contacts:**

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### **MY EXPERIENCE**

# **DIPAS RAVEN, ABUJA NIGERIA** — *IT CONSULTANT, PERSONAL ASSISTANT*

May 2020 – February 2021

Key Responsibilities:

- Personal assistant to the CEO
- · Building and managing company website
- Responsible for every design of the company
- Restructuring process of record storage
- · Handling company social media pages

### Krustylab, ABUJA NIGERIA — INTERNSHIP

February 2022 - PRESENT Key Responsibilities:

- Technical Writer
- · Building and managing websites

### **SKILLS**

- Working knowledge of HTML, CSS and JavaScript
- Knowledge in Bootstrap and React frameworks
- Basic knowledge of the duties of a personal assistant
- Proficient in Microsoft Office and Excel.
- Good knowledge in the use of WordPress

# MICHAEL OKPARA UNIVERSITY OF AGRICULTURE. NIGERIA

- B.Engr.

Jan 2018 - Jan 2023

B.Engr. in Computer Engineering

### INTERNATIONAL OPEN ACADEMY

April 2020

An online course that helped me understand and grab the introductory parts of coding while acquiring a certificate for the Introduction to coding with HTML CSS and JavaScript.

### **FEMCODE AFRICA**

June 2021

A four months long bootcamp for front end development with React. It was a great and life changing experience and at the end of the program I acquired a certificate of participation in FRONT END DEVELOPMENT.

### **Projects:**

<u>www.susanndukwe.com</u>: The website I built for the burial ceremony of my Mother in her loving memory. A website where everyone can leave a tribute.

https://insure-landing-page-task.netlify.app/: In my bits to practice more about bootstrap I participated in a challenge from front end mentors and built this site to the best of my abilities

https://blogr-femcode-project.netlify.app/: After the cause of my four months program I was giving this project designed by front end mentors to replicate and it was a wonderful experience doing so.

https://flyo-dark-theme.netlify.app/: In other to get myself busy I made this website to practice responsiveness of a website without any framework.

### **VOLUNTEER WORK**

- Leader of the Media and Publicity department of my campus church
- Outreach to displaced people alongside a Nongovernmental organization Envision.